

**SAN DIEGO UNIFIED SCHOOL DISTRICT
2023-2024 SCHOOL YEAR CALENDAR
CLASSIFIED SCHEDULE**

Name: _____

Empl ID #: _____

Job Title: _____

Location Name/Loc #: _____

X = Paid Days

H = Mandated or Declared Holiday

V = Vacation

OTBS L10T - Clerical/Secretarial/Technical SA

	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	TOTALS		CUM TOTALS
JULY	3	H/4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					Jul	0	0
AUGUST		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		Aug	0	0
SEPTEMBER					1	H/4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	Sep	0	0
OCTOBER	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				Oct	0	0
NOVEMBER			1	2	3	6	7	8	9	H/10	13	14	15	16	17	20	21	22	H/23	H/24	27	28	29	30		Nov	0	0
DECEMBER					1	4	5	6	7	8	11	12	13	14	15	V/18	V/19	V/20	V/21	H/22	H/25	V/26	V/27	V/28	H/29	Dec	0	0
JANUARY	H/1	2	3	4	5	8	9	10	11	12	H/15	16	17	18	19	22	23	24	25	26	29	30	31			Jan	0	0
FEBRUARY				1	2	5	6	7	8	9	12	13	14	15	H/16	H/19	20	21	22	23	26	27	28	29		Feb	0	0
MARCH					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	Mar	0	0
APRIL																										Apr	0	0
MAY			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	H/27	28	29	30	31	May	0	0
JUNE	3	4	5	6	7	10	11	12	13	14	17	18	H/19	20	21	24	25	26	27	28						Jun	0	0
Total																										0	0	

Time and Labor Calendar = L10 TOTBS

(Employee Signature) (Date)

(Principal/Department Head Signature) (Date)

I have discussed this work schedule with the employee and am approving it in order to meet instructional/program requirements.